

CT State Music Teachers' Association Board Meeting

December 3, 2009

Submitted for review on Dec. 9, 2009

Minutes were updated on Feb. 21, 2010

1:00 P. M.

Location: Net meeting on Skype

Present: Sharon Girard, State Certification Chair, Diane Cooke, John Metz, Kathleen Theisen, President, Felicia Zhang, Treasurer, Ludmilla Ozeryansky, Roxane Lee, Recording Secretary, Rena Kerimova, Steve Oyler, Immediate Past President

Kathleen Theisen, President called the meeting to order. The minutes from the last board meeting were presented to the group for approval. There were no revisions required.

The minutes were accepted by John Metz and seconded by Sharon Girard.

Old Business:

Membership Report: We have over 200 members. Kathleen Theisen suggested trying to attract the younger college teachers. Sharon Girard suggests having a collegiate chapter to increase our presence at colleges. Kathleen will talk about this to our college MTNA representative.

John suggested creating flyers regarding the CSMTA for distribution in the colleges and relevant businesses. Each chapter could post a flyer in their local area. Rena Kerimova suggested contacting middle and high school teachers. Diane Cooke suggested sharing ideas between chapters. She suggests contacting people one on one to recruit members. Sharon Girard stated that the Hartford chapter once had a membership flyer. Chapter presidents are asked to make an effort to contact independent teachers who do not belong to the chapter to increase membership.

Kathleen has a new digital logo for the CSMTA. Action Item: Kathleen will send it to the chapter presidents. CSMTA logo is now posted on the website and can be downloaded by anyone who needs it. Instructions are posted on the website.

We discussed having an 'official' address for CSMTA, but board members present felt that we should not change this. We will continue to use the President and Treasurer addresses as the official CSMTA addresses.

Kathleen will speak to Russell Hirshfield about starting a collegiate MTNA chapter at WCSU.

Fundraising: State-wide Play-a-thon was suggested by Kathleen Theisen.

State-wide Audition Program: Fairfield chapter does not participate in MAP. Kathleen would like to see more participation state-wide. Hartford and Middlesex/New London have excellent participation. Western chapter had 38 students participate this year.

Reports from Board Members:

The following reports were submitted and presented to those present and hard copies will be kept on file by the recording secretary.

MTNA Perf. Competitions - no report given

Commissioned Report: sent by Sima Brodsky.

Competition Report: None submitted

Membership Report: Steven Oyler

220 Members , 17 new members

2 Collegiate members are turning active, and 1 collegiate member

CSMTA Dues: It was decided by those present that annual dues for the CSMTA will be kept the same.

Treasurer's Report: Felicia Zhang, Balance: Approximately 12,000

Chapter Reports:

Hartford Chapter: Ludmilla Ozeryansky.

Middlesex New London Chapter: John Metz

Memorial Fund of Karen Nelson: John Metz has started a memorial fund for one of the members of the Middlesex/New London chapter. Information is posted on the CSMTA website.

New Haven chapter –No report submitted.

Western Chapter: Diane Cooke.

Convention Report:

Highlights of the convention were Weekley and Arganbright working with the young students.

Convention Guidelines: Digital versions of necessary documents have been created. *Action Item: Kathleen and Diane will create a guide book for planning the convention.*

Certification Report: Sharon Girard - Roxane Lee is a newly nationally certified member of the CSMTA.
Action Item: Sharon will contact the chairs of the next convention to schedule a time for the certification presentation at the next state conference.

MAP report: No report submitted.

New Business:

The open positions on the CSMTA board areas follows:

Vice-President

Concerto Competition Chair

If you know of anyone who would be interested these positions, please contact Kathleen Theisen.

Conference 2010: Halloween weekend in Hartford

Budget for CSMTA –Treasurer’s reports will be reviewed and a budget will be presented at the next meeting. A ledger of all transactions is being kept by Felicia Zhang.

CSMTA Documents - Kathleen proposed posting all CSMTA documents on the website for all members to access. Roxane Lee motioned to post the minutes and the treasurer’s report. Steven Oyler seconded. All documents are now available on the CSMTA website.

Directories are being created for this year.

Reimbursement Forms - Anyone who submits receipts to the treasurer must fill out the official form for reimbursement. The form will be posted on the website. The forms are now available on the website as of 2/21/2010.

Job descriptions: *Action Item: Kathleen will contact all the leaders in the group and ask them to submit a description of their responsibilities.*

Kathleen thanked Steven for his work as president, and coordinator of the directory and newsletters.

Requirement for Teachers Entering Students in Events - It was suggested that teachers who send students to events should be required to help at the event. There was discussion regarding making this a state policy. A motion was made to make it a state requirement that teachers be present for events if students are there. Rena Kerimova made the motion. Ludmila Ozeryansky seconds the motion. We discussed putting the information in the newsletter and on the CSMTA website.

Certification Program for CT State Music Teachers’ Association – *Action Item: Sharon Girard will find out information about state certification in other states.*

Kathleen announced that CSMTA received a 50th Anniversary plaque from MTNA Exec Director, Gary Ingle, at the CSMTA Fall Conference. The plaque is currently in Kathleen's possession (at WCSU).

Sharon Girard motioned to adjourn the meeting. Steven Oyler seconded the motion. The meeting was adjourned at 2:26 P. M.

Respectfully submitted,

Roxane Lee, NCTM

CSMTA Recording Secretary